

SALIM SHAULHAMEED

P.O Box No:37072, Doha, Qatar.

Salims.noori@gmail.com; saleems.noori@yahoo.com • Cell +974 55374707/77135032

Homepage : www.salimnoori.20m.com

MAINTENANCE SCHEDULER PROFILE

Generate preventive /corrective maintenance plans for equipment, plant and machinery in Oil & Gas Industry

Plan the corrective maintenance jobs, schedule by identifying the opportunities to minimize the production loss. Onsite recovery of unused resources to minimize the maintenance cost. Identify the spares by OEM manuals, co-ordinate with various sectors like vendor, buyer, logistics, maintenance and production.

AREAS OF EXPERTISE

- Planning/Scheduling
- Material Management
- Logistics
- SAP PM/MM
- Warehousing
- Data Analysis
- Excel
- Spare parts/Maintenance
- CMMS
- Equipment Database
- Health, Safety & Environment

OTHER AREAS OF EXPERTISE

IT field : 12 years
Other Field : 10 years
Functional Area : 1. Centre Manager; 2. Multimedia Specialist; 3. Web Designer & Developer
4. Programmer & Data Entry Operator; 5. IT Marketing & Business Manager

PROFESSIONAL EXPERIENCE

6 Years' onshore experience in Maintenance Planning /Scheduling with Oil & Gas field

Working with **RasGas Company Ltd RasLaffan, Qatar** – On-shore and Offsite - Planning & Scheduling of Maintenance activities for LNG plants and Offsite (2008- till date)

1. Project : RasGas LNG Plant Maintenance Project – Offsite
Client : ***Qatar National Facility Services.***
Position : Maintenance Scheduler (Oct/2011 – Present)
2. Project : RasGas LNG Plant Maintenance Project
Client : ***Transfield Worely Trags***
Position : Maintenance Scheduler (July/2008 – Oct/2011)

Continued...

RasGas LNG Plant Maintenance Experience as Planner/Scheduler 2008 to Present

- ✓ Develop and maintain an integrated plan/schedule in SAP for routine, predictive & preventive maintenance for all types of Rotating and Static equipment like Pumps, Valves, Dryers, Filters, Compressors, Exchangers and Expanders etc.
- ✓ Preparation of planning package for Unit shutdown/turnaround maintenance, scope of work, spare parts, costing / control, business plans, 5 year and 1 year & 3 months integrated plan.
- ✓ Collect outstanding work request and hold in a shutdown register for turnaround /shutdown as required.
- ✓ Review Scheduled Plans and effectiveness of predictive maintenance and preventative maintenance activities with OPS department and maintenance specialists.
- ✓ Prepare 14-days/30-days schedule plan for both routine and PM activities.
- ✓ Conduct SAP Work order review meeting in weekly basis with asset supervisors, Operation and Technical department for effective planning& scheduling.
- ✓ Plan & Schedule Work orders in SAP, estimate cost and prepare draft plan for execution.
- ✓ Monitor the work in progress with respect to the approved schedules/milestones and prepare weekly/monthly progress reports.
- ✓ SAP Work order closing with technical report and record malfunction start and end date.
- ✓ Prepare & present the Weekly/Monthly report to Planning supervisor Prepare Monthly KPI for Asset planning meeting.
- ✓ Ensure that safety equipment and facilities are kept in best working condition by developing & implementing equipment inspection and preventive maintenance programs.
- ✓ Recover the used & unused materials after the job and prepare job packs for the follow up actions. Identify the repairable items and process the required documents for repair.
- ✓ Create material return documents to warehouse for unused materials.
- ✓ Follow the proper safe disposal procedures for the hazardous substances.
- ✓ Review material Safety stock level and reorder point based on bad actor analysis report.

EDUCATIONAL & TECHNICAL QUALIFICATIONS

- ✓ SSLC, Kerala Educational Board, Kerala (1984)
- ✓ PDC, Calicut University, Calicut, Kerala, India (1986-1989)
- ✓ ADCSA (Advanced Diploma in Computer Science and Applications), Palcom Software House, Trissur, Kerala, India (1989-1991)
- ✓ DCA (Diploma in Computer Applications), Computer India, Coimbatore, Tamil Nadu, India (1994)
- ✓ DWT (Diploma in Web Technology), Apollo Soft Systems, Chennai, Tamil Nadu, India (1998)

COMPUTER SKILLS

Operating Systems/Environment	: MS-Dos, Windows XP/NT/Vista/7, LAN/WAN
RDBMS, DBMS & Languages	: dBASE IV, dBASE V, FoxPro, C++, COBOL, Clipper, VB
Packages	: SAP PM/MM, MS-Office (Word, Excel, PowerPoint, Publisher, FrontPage, Access, Outlook), Profit, Tally, Dac-Easy, PHP
Web Tools	: HTML, XML, DHTML, Flash Script, Java Script & Dream Weaver
Multimedia Tools	: Flash, Swish, Animo, Adobe Illustrator, Adobe In Design, Adobe Photoshop, CorelDraw, Quark Express, Adobe PageMaker, Freehand, Adobe Premiere, Adobe After Effects, Cool EditPro, Sound Forge, Elastic Reality.

SPECIAL SKILLS

- ✓ Development of presentation mark-up languages such as HTML, DHTML, Flash and PowerPoint.
- ✓ Preparation of graphics for internet use. JPG, GIF and PNG. GIF and Flash animation.
- ✓ Working knowledge of JavaScript libraries, XML, Flash/Action Script, PHP.
- ✓ Navigation & Interpreting website Wireframe into HTML pages.
- ✓ Special Knowledge in MSOffice related to document writing, presentation and designing,

PROFESSIONAL DEVELOPMENT

Permit To Work (Basic)
H2S BA Awareness Training
Interactive Safety Induction
Flour Awareness Training for Common Off-plot projects
Project Safety Induction Training
Defensive Driving
Navisworks Freedom 2012
Meridium
SAP PM/MM, & MS Office

PERSONAL INFORMATION

Nationality-Indian
Date of Birth - 08 Dec 1970
Married
Passport No: **F 7720635**
Passport Expiry Date: 04/06/2016
Languages- English, Arabic, Hindi, Tamil, Telugu & Malayalam
Holding GCC and Indian Driving License

COMMUNICATION ADDRESS

Baithul Noor, Anamari, Erattakulam (PO)
Palakkad (DT), Pin – 678 682, Kerala, India
+91-9539854015
